

## ISTANBUL KÜLTÜR UNIVERSITY ONLINE INTERNATIONAL STUDENT SCHOLARSHIP EXAM

### A. APPLICATION PLAN

1. IKU CATS and Adobeconnect passwords will be sent to the e-mail addresses of the students who applied for İKÜYÖS exam. Students will be able to be watched through Adobeconnect Programme after they download it on their desktop with a username and password sent by e-mail while taking the exam through IKU CATS with the same username and password.
2. Students will be sent an e-mail about the exam, their password and username (sam efor both IKÜCATS and Adobeconnect Programme), the exam guide, the rules to be followed during the exam, and the exam directives before the exam.
3. One day before the exam, a demo test with 5 questions will be done for all students to login and recognize the system with the same password and username.
4. In Adobe Connect, students will be divided into groups of 15 or 20, and a supervisor will be defined for each class. Supervisors will check the ID cards or passports to identify the participants in their class, watch the students through Adobeconnect during the exam and ensure that the exam is conducted within the framework of the rules and regulations.
5. The exam will be started by the exam coordinator after all security measures have been taken and identity checks have been carried out by the supervisors and will end automatically at the set end time.

### B. BASIC PRINCIPLES AND RULES

1. Student should read the exam explanatory texts and tick the box indicating that they understand and accept the terms of the audit.
2. All students will be invited to demo test 1 day before the exam so that they do not have any problems during the exam. Students should read the exam instruction carefully.
3. After the exam starts, nobody should be in the vicinity, near or in the room with the student who takes the exam.
4. Communicating with any person, either indoors or out, by voice or video will invalidate the exam. Opening additional tabs in the web browser you used during the exam will not be allowed.
5. There should not be more than one screen or camera attached to the exam computer. Screening of exam questions should not be taken, and should not be shared even after the exam.
6. The things which must not be present in the exam environment:
  - Multiple computers.
  - Smart wristwatch, headphone, etc. any audio or video communication tool.
  - Any audio or video recording tool.